

# COMPREHENSIVE LAND USE PLAN FOR THE VILAS COUNTY FOREST

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### CHAPTER 200

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## **200 GENERAL ADMINISTRATION**

### Objectives

1. To comply with and implement the provisions of the County Forestry Ordinance.
2. To administer and manage the County Forest in accordance with s. 28.11, Wis. Stats.
3. To cooperate with the Department of Natural Resources and other agencies and organizations in the interest of furthering the optimum management of the forest on a sustainable basis.
4. To provide adequate financial support for the program by using county designated revenues and appropriations, along with funds available from federal and state sources.
5. To maintain an adequate system of accounts, records and reports for the orderly administration of the forest and evaluation of program needs and implementation.
6. To facilitate the administration of the forest by authorizing personnel, equipment and facilities necessary to assist the Committee and the administrators in carrying out their duties.

## **205 ROLES**

The Vilas County Forest Administrator and Parks and Recreation Administrator report directly to the Forestry, Recreation and Land Committee as representatives of the Vilas County Board of Supervisors. Department staff members as assigned, depending upon duties and job descriptions report to either the Forest Administrator or the Parks and Recreation Administrator. The committee provides recommendations and approves actions through long-term and short-term work planning. The committee also provides recommendation and approves actions as required at posted monthly committee meetings. Human Resources related issues including performance reviews and job description are reviewed and recommended by the committee for referral to the Human Resources and actions for those items are subsequently forwarded to the Vilas County Board of Supervisors by the Vilas County Human Resources Committee. The Vilas County Forest Administrator and Parks and Recreation Administrator have the responsibility to meet requirements within this plan under the direction and approvals of the Forestry, Recreation

and Land Committee.

The County and the Departments have a mutual interest in administration of the lands within the County Forest. It shall be the policy of the County Board through the Forestry, Recreation and Land Committee to cooperate with County and Department personnel in carrying out the program and all responsibilities on the county forest lands including but not limited to this plan, forest certification standards, and resource protection standards. The County/Department roles are further defined in the Public Forest Lands Handbook, 2460.5.

#### 205.1 COUNTY BOARD OF SUPERVISORS

Powers of the Vilas County Board, relative to the management of county forest lands are defined in s.28.11(3) and additional authority may include:

- Annual Budget and Work Plan
- Grants/Loans
- Land acquisitions
- Other- as pertinent to your county...

##### 205.1.1 Forestry, Recreation and Land Committee

The Board of Supervisors assigns the administration of the County Forest Lands to the Forestry, Recreation and Land Committee as detailed below.

1. Preparation of an annual work plan of both the Forest Administrator and the Parks and Recreation Administrator and budgets for each program for the ensuing calendar year to be presented for the Board's approval.
2. Establishment and maintenance of the facilities necessary to conduct forest and recreational use operations.
3. Negotiations for and acquisition of lands necessary to further the objectives of the county forest.
4. Review and approval of all proposed recreation projects on the county forest lands.
5. Coordination with the Department of Natural Resources on all matters

pertaining to natural resource management and recreational facilities and uses on the county forest.

6. Participation in all other activities involved in the execution and administration of forestry and recreation operations on lands within the county forest program.
7. Employ personnel to administer and implement the county forestry, recreation and land programs.
8. Hold committee meetings as necessary to carry out the above duties.

#### 205.1.2 Forest Administrator and Parks and Recreation Administrator

1. The Forest Administrator and Parks and Recreation Administrator will act as the agents of the committee and will carry out its orders, as well as execute assignments outlined in the comprehensive plan, and an annual plan, all within the framework outlined in s. 28.11, Wis. Stats.
2. The Forest Administrator and Parks and Recreation Administrator will jointly prepare an agenda for and will be present at all Forestry, Recreation and Land Committee meetings.
3. The Forest Administrator and Parks and Recreation Administrator will jointly will record minutes of each meeting and distribute as appropriate, as well as maintain a permanent minute record.
4. The Forest Administrator will serve as the Director of the Forestry and Land Departments in coordinating the forestry and road programs of work of staff members and other matters as directed by the Committee.
5. The Forest Administrator will supervise the timber sale program, tree planting, site preparation, timber stand improvement, road and firebreak construction and maintenance, land acquisition, entry and withdrawal of county forest lands, trespass investigations, and long and short term planning, all within the restrictions of s. 28.11 Wis. Stats.
6. The Parks and Recreation Administrator will supervise the establishment, maintenance and planning of all recreational uses, recreational facilities and

trails to be located on county forest lands. Any and all recreational uses, facilities and trails shall comply with the restrictions and uses defined in s. 28.11 Wis. Stats.

## 205.2 DEPARTMENT OF NATURAL RESOURCES

The role of the Department of Natural Resources in the management of County Forest lands is to:

1. Encourage technically sound management of the County Forest resources.
2. Protect the public rights, benefits and investments in County Forest lands.
3. Administer state compensation to the county for the public rights, benefits and privileges the county forest lands provide as required by s. 28.11-(8) Wis. Stats.
4. Provide County Forest assistance consistent with those identified per the [Public Forest Lands Handbook](#).

### 205.2.1 Division of Forestry

It is the function of this Division to:

1. Certify and make forest aid payments (variable acreage and project loans) to the county and audit county expenditures of the forestry fund account pursuant to s. 28.11(8)(b), Wis. Stats.
2. Certify and make acreage payments to towns pursuant to s. 28.11(8)(a), Wis. Stats.
3. Maintain and certify County Forest acreage by township, and audit distribution of severance share payments (s. 28.11(9) Wis. Stats.) made annually by the counties.
4. Collect severance share payments of not less than twenty percent of actual stumpage sales value on timber cut from the County Forest pursuant to s. 28.11(9)(a), Wis. Stats.
5. Administer various aids and grants pertaining, but not limited to, the County Forest program.

6. Assist with development and implementation of the Comprehensive Land Use Plan of the County forest
7. Interpret and administer the laws and regulations set forth by the Legislature and the Natural Resources Board.
8. Review and approve or deny applications for withdrawal and entry of lands into the County Forest Law program.
9. 3-year Audit Programmatic and Financials

#### 205.2.2 Local Office

Field representatives of the Department are available to provide technical advice and assistance to the county in natural resources management. This assistance includes, but is not limited to the following:

##### 205.2.2.1 Forest Management

The forester designated by the Department to serve as liaison to the Committee will provide technical assistance in managing the resources of the county forest. The forester's duties include the following, but not limited to:

1. Attend all Committee meetings and any county board meetings as requested.
2. Assist in establishing, inspecting, and administering timber sales in cooperation with county forest personnel.
3. Process timber sale approvals, cutting notices and reports.
4. Maintain for the Department a record of forest management accomplishments, forms and maps.
5. Assist in preparation of projects, plans and estimates.
6. *Provide assistance, as requested by the Committee, in the preparation of the annual budget, annual work plan and the County Forest Comprehensive Land Use Plan. (Individual Counties evaluate this one)*
7. Assist in County Forest timber theft and larceny investigations.
8. Organize and prepare minutes of annual partnership meeting as required in the [Public Forest Lands Handbook](#).

#### 205.2.2.2 Other DNR Program Functions

1. Fire Management - Maintain a system of communications, equipment, and trained personnel to prevent and suppress forest fires, assist with prescribed burns: and enforce forest fire related laws.
2. Forest Pest Control - Provide technical services for prevention, detection and suppression of forest pests in the district.
3. Wildlife Management - Conduct surveys of wildlife populations, habitat, and public use. Wildlife personnel use this information when providing technical assistance on long term ecosystem planning as well as wildlife habitat management, habitat improvement and wildlife health. Attend committee meetings as requested.
4. Fisheries Management - Maintain the quality of the fishery resource in the waters of the Forest to produce a balanced return to the angler, consistent with sound management principles.
5. Law Enforcement - Enforce state natural resource laws and regulations and assist in the enforcement of county and federal natural resource laws and ordinances.
6. Environmental Protection - Enforce and provide technical assistance in matters related to water and shore land management, pollution detection and waste disposal.
7. Endangered Resources - Provide technical expertise on rare, threatened or endangered species and natural community surveys, identification and management. Assist other DNR functions and the county in identifying local and landscape level issues.

## **210COORDINATION**

To meet the obligation of the county to the public in accordance with s.28.11, it is in the best interest of Vilas County to coordinate with public agencies, non-profit organizations, tribal nations, and others.



## **215 FINANCIAL SUPPORT**

An annual budget shall be prepared by the Committee. This budget shall contain county, state, private, non-profit and federal funds needed to carry out the forestry, park and recreation programs on the forest.

### **215.1 REVENUE FROM OPERATIONS**

The following procedure will apply in crediting income from the forest:

#### **215.1.1 Timber Sale Revenue**

Under Section 16.05 of the County Forest and Land Ordinance, all monies received from the sale of timber stumpage or cut forest products shall be deposited to the County General Fund at the end of the year however the following expenditures from this income has is required by law or by County resolution prior the end of each year:

- 10% Severance Tax under Stats 28.11(9) shall be deducted from timber sale revenue and payed to the Towns which contain County Forest Lands, this money shall be retained in a seperate segregated account as money is collected and paid out prior to the end of the year.
- County Resolution 2016-51 requires 10% of timber sale revenues to be placed annually into the Segregated Land Fund 250 for County Forest land acquisition, for development of recreational facilities, and to provide better access for public recreation. Fund 250 is further supported by Resolution 2015-45 which sets a maximum limit of fund 250 at \$300,000 and Resolutions 82-61 and 98-49 which creates and refines fund 250 as a non-lapsing segregated land account.

#### **215.1.2 Parks and Recreation Revenue**

Under Section 16.05 of the County Forest and Land Ordinance, all revenue , including but not limited to camping fees, rental fees, day use and trail use fees shall be deposited in the General Fund. County Board Actions have authorized the following exceptions to the

#### General Fund Deposit:

- Donations received at any recreation facility shall be deposited as revenue under the appropriate account and expended to maintain or improve that facility.
- Torch Lake Campground & RV Park is set up as its own fund with revenue offsetting operational expenses.
- Revenue from user-group donations will be deposited into the Parks & Recreation non-lapsing 100.30.55200.0599 account to be utilized only for the purpose they were donated.

#### 215.1.3 Other County Forest Revenue

Under Section 16.05 of the County Forest and Land Ordinance, all revenue collected from fees and use permits, sale of building materials, sale of surplus materials and equipment, fire or other damage collections, or other revenue received by the committee shall be deposited in the General Fund with the following exceptions

- Revenue from sale of excess equipment originally funded by grants shall be returned to the appropriate grant funds for reuse as determined appropriate by the Forestry, Recreation and Land Committee

#### 215.1.4 County Land Fund

County Resolutions 82-61 created fund 250 which is a non-lapsing segregated land account. The purpose of this Fund is to purchase lands to improve the blocking and increase efficiency in the administration of the County Forest and provide better access for the public. In 1998 the Segregate Land Fund 250 was modified by County Resolution 98-49 which established a limit on this fund to be \$200,000 per year with any excess transferred to the County General Fund. **Under Section 16.05 of the County Forest and Land Ordinance,** All proceeds from the sale or trade of County owned lands shall be credited to the County Land Fund and such fund shall be non-lapsing. In 2015 the Segregated Land Fund 250 was modified by County Resolution 2015-45 which extended the use of this fund to provide

funding for recreational facilities on County Forest lands and increased the annual cap to \$300,000 balance at year end with any excess transferred to the County General Fund. Vilas County has policy which requires retention of funding generated by land sales to be utilized for purchase of other lands, this fund also allows for expenditures from this fund to be utilized for development of recreational facilities to benefit the public by Forestry, Recreation, and Land Committee Action. As of 2020, this fund is limited to revenues generated up to a cap of \$300,000 annually.

## 215.2 OUTSIDE SOURCES OF REVENUE

### 215.2.1 State Funds

In addition to other state funds that may subsequently become available for county use, the following state funding sources will be used where appropriate in administration of the Forest:

1. Variable Acreage Share Loan (s. 28.11(8)(b)1., Wis. Stats.). The county may apply for variable acreage share loans in the amount of up to fifty cents per acre of regular entry County Forest land by December 31. Payment is made to the county on or before March 31st of each year and deposited in the State Forest Aid fund. Application is made by County Board Resolution.
2. Project loans (s. 28.11(8)(b)2., Wis. Stats.) are available to undertake acquisition and development projects of an "economically productive nature". Fish and game projects or recreation projects do not qualify. Application is made by County Board Resolution.
3. County Forest Administration Grant Program (s. 28.11-(5m) Wis. Stats). Annual grants are available to fund up to 50% of the salary and fringe benefits of a professional forester in the position of county forest administrator or assistant county forest administration. Benefits may not exceed 40% of salary. Application is made by County Board resolution with payment by April 15<sup>th</sup> of each year.

4. Sustainable County Forest Grants. Annual grants made for short-term unanticipated projects that promote sustainable forestry. Details are contained in s. NR 47.75, Wisconsin Administrative Code.
5. County Fish And Game Projects s. 23.09(12), Wis. Stats.).
6. Wildlife Habitat Development Grant (s. 23.09(17m), Wis.Stats).
7. County Forest Road Aids funds are available for each designated mile of County Forest road. The certification is done on a biannual basis.
8. Knowles-Nelson Stewardship Program: ([s. 23.0915, Wis. Stats](#)).
9. Snowmobile Aids (s. 23.09 (26)(25) Wis. Stats.) These are grants for approved snowmobile projects, not restricted to county forestlands. See the DNR Manual Code No. 8719.51 and Snowmobile Aids Program Guide publication for details; also Chapter NR 50 of Wisconsin Administrative Code.
8. Off-highway Motorcycle (OHM) Program funds are made available for the development and maintenance of trails. (s. 23.335(20), Wis. Stats.) and Chapter NR 65 of the Wisconsin Administrative Code for details.
9. All-Terrain Vehicle (ATV) Aids Program. Provides grants for the maintenance, acquisition, development and rehabilitation of trails and intensive use areas. See Chapter NR 64 of the Wisconsin Administrative Code for details.
10. Acquisition and Development of Local Parks. Provides up to 50% matching grants for acquisition, development and renovation of local parks, trails and recreation areas.
11. Recreational Boating Facilities Grants: These grants may be used by counties, towns, cities, villages, tribes, sanitary districts, public inland lake protection and rehabilitation districts and qualified lake associations for recreational boating facility project.

### 215.2.2 Federal funds and programs

In addition to others that may be available, the following funds and programs will be used where practical:

1. Land and Water Conservation Fund Act (LAWCON) This fund provides up to 50% matching grants for the acquisition, development and renovation of local parks.
2. Resource Conservation and Development (Technical Services).
3. Pittman-Robertson fund. This fund provides for wildlife management and habitat improvement.
4. Sport Fish Restoration (Dingell-Johnson) fund. This fund provides financing for fish management projects administered by DNR.
5. Federal Endangered Species fund. This fund provides cost sharing and grants for surveys, monitoring and management programs that conserve a threatened or endangered species. Contact the DNR Natural Heritage Conservation for information.
6. Small Business Administration (SBA) Tree Planting Grant Program. The SBA Grant provides 50% cost sharing for approved tree planting projects. This is administered by the DNR.
7. Recreational Trails Program. Federal program administered by the DNR. Municipal governments and incorporated organizations are eligible to receive reimbursement for development and maintenance of recreational trails and trail-related facilities for both motorized and non-motorized recreational trail uses. Eligible sponsors may be reimbursed for up to 50 percent of eligible project costs. Funds from this program may be used in conjunction with funds from the state snowmobile, OHM or ATV grant programs and Knowles-Nelson Stewardship development projects.
8. Other State, federal and local grants periodically come available. Consult the Directory of State and Federal Financial Assistance Programs available from DNR Community Services specialist or visit the website [www.dnr.state.wi.us/org/caer/cfa](http://www.dnr.state.wi.us/org/caer/cfa) for an up-to-date list.

### 215.2.3 Other Funds

Other potential funding sources are groups such as Ducks Unlimited, Ruffed Grouse Society, Trout Unlimited, Whitetails Unlimited, National Wild Turkey Federation, local sportsman's clubs, service organizations, etc.

The Committee will consider donations, endowments and other gifts, whether real estate, equipment or cash from any willing entity. The county corporation counsel may be consulted to ascertain whether such gifts benefit the county.

## 215.3 COUNTY EXPENDITURES

All purchases and expenditures shall comply with County purchasing policy, and state statutes.

## 220 COUNTY RECORDS

The County Forest administrator will keep concise and orderly records and accounts of all revenue received, expenditures incurred and accomplishments resulting from the operations of the forestry department. A job description, time and expense report, and training record will be kept on each employee.

### 220.1 ACCOUNTS

All accounts and bookkeeping procedures will be processed by the Forest Administrator or the Parks and Recreation Administrator with assistance from the Administrative Assistant or as otherwise directed by the Committee.

#### 220.1.1 State Aid Forestry Account

Variable acreage share loans (s. 28.11(8)(b)1., Wis. Stats.), project loan funds (s. 28.11(8)(b)(2.)Wis. Stats.), and sustainable forestry grants (s. 28.11(5r), Wis. Stats., and s. NR 47.75, Wis. Adm. Code) that are distributed by the DNR are deposited in this account. Expenditures of variable acreage share funds from this account are restricted to the

purchase, development, preservation and maintenance of the county forest. Expenditure of project loan funds are governed by the conditions of project approval. Sustainable Forestry grants from this account must be spent specific to the approved project. Revenue received from the sale of equipment purchased with State Aid Account money must be redeposited in the State Aid Account.

#### 220.1.2 Other County Forest Accounts

#### 220.1.3 Account Numbers

#### COUNTY FUNDS ADMINISTERED BY THE FOREST ADMINISTRATOR

<u>Name</u>	<u>Expenditure</u>	<u>Revenue</u>
Forestry	100.34.56103	
Conservation	100.35.56104	
Outside Revenue	100.34.56130	100.34.46822
Forestry Outlay	100.75.57189	
Land Fund:		
Land Account	250.50.51560	
Land Sales Income		250.50.48322
Tax Certificates Payment	250.50.18121	
Timber Sales & Forest Revenue:		
Timber Sale Deposit		100.34.25201
Forest Crop Revenue (70%)		100.34.46810
State Severance (20%)		100.34.24260
Town Severance (10%)		100.34.24460
County Forest Miscellaneous Revenue		100.34.46821

STATE FUNDS ADMINISTERED BY THE FOREST ADMINISTRATOR

<u>Name</u>	<u>Expenditure</u>	<u>Revenue</u>
State Forest Aid	220.47.56102	220.47.43581
County Forest Road Aid	100.35.56106	100.35.43587
Fish & Game Fund (50-50 Share)	100.35.56105	100.35.43584
Wildlife Habitat Grant (10 cents/acre)	240.49.56113	240.49.43583

COUNTY FUNDS ADMINISTERED BY THE PARKS AND RECREATION  
ADMINISTRATOR

<u>Name</u>	<u>Expenditure</u>	<u>Revenue</u>
County Snowmobile Trail Prog. Maintenance	210.46.55441	210.46.43571
Parks Outlay	100.30.55200	100.75.57193
Torch Lake Campground		
Park Fees		280.80.46720
Transfer in from Land Fund		280.80.49200
Torch Lake Expense	280.80.58000	

STATE FUNDS ADMINISTERED BY THE PARKS AND RECREATION  
ADMINISTRATOR

Snowmobile Trail Program Maintenance	210.46.55441	210.46.43571
Snowmobile Trail Program Maintenance	210.46.55441	210.46.43571
(SUPPLEMENTAL)		
Snowmobile Trail Program Development	210.46.55442	210.46.43572
ATV Trail Program Maintenance	215.57.56109	215.57.43571
ATV Trail Program Development	215.57.56109	215.57.43572



State Aid- Capital Improvements- Parks	100.30.43572
State Aid- Capital Improvements- Parks	250.50.43572
State Aid- Capital Improvements- Snow Trails	210.46.43572
State Aid- Capital Improvements- ATV Trails	215.57.43572
State Aid- Capital Improvements- Campground	280.80.43790

## 220.2 RECORD KEEPING TIMBER SALES and TREE CUTTING

### 220.2.1 Active Files

Active timber sale files (hardcopy or e-copy), at a minimum, should contain or reference the following items:

1. Timber sale cutting notice and report (Form 2460-1)
2. Timber sale narrative (Form 2460-1A)
3. Contract and all addendums
4. Timber sale map
5. Ledger account of scale
6. Timber sale inspection journal / notes
7. Pertinent correspondence
8. Liability insurance
9. FISTA training
10. Financial assurance (performance bonds, ILC, etc...)
11. Field scale sheets
12. Lock box tickets (if applicable)

### 220.2.2 Closed Files

Once sales have been completed and audited by DNR only the following items need to be maintained in the file as a permanent record:

1. Timber sale notice and cutting report

2. Contract and addendums
3. Timber sale map
4. Pertinent correspondence
5. Financial ledger/summary

## **225 PERSONNEL**

The Forest Administrator shall have authorization to organize the workload of the forestry, land department employees and contractors engaged in forestry and roads projects. Personnel of the forestry department will be governed by the work policies as set forth by the county, and their respective work policies.

The Parks and Recreation Administrator shall have authorization to organize the workload of the parks and recreation employees and contractors engaged in parks and recreation project development and maintenance

### **225.1 FORESTRY, RECREATION AND LAND DEPARTMENT STAFF**

The following positions are essential for the operation of the Forest and Land programs on County Forest Lands: County Forest Administrator, Assistant Forest Administrator, and Forestry Technician and Administrative Assistant II, any additional labor hired as Limited Term Employee (LTE) for seasonal positions or for training positions as needed. Any additional positions may be added as necessary by action of the Forestry, Recreation and Land Committee upon approval of Personnel Committee and full County Board.

The following positions are essential for the operation of the Parks and Recreation programs on County Forest Lands: Parks and Recreation Administrator, Parks and Recreation Technician and Administrative Assistant II, any additional labor hired as Limited Term Employee (LTE) for seasonal positions or for training positions as needed. Any additional positions may be added as necessary by action of the Forestry, Recreation and Land Committee upon approval of Personnel Committee and full

County Board.

#### 225.2 HIRING PERSONNEL

All hiring of permanent personnel will be recommended by the Forestry, Recreation, & Land Committee and the Personnel Committee, having been accounted for in the annual work plan and budget. The County Board will give final approval of the hiring of new personnel. The County rules for the hiring of seasonal and short-term labor will be adhered to.

#### 225.3 OTHER SOURCES OF LABOR

The Forest Administrator and Parks and Recreation Administrator will consider supplemental resources that can be utilized on the forest, following county procurement policy. Federal and state manpower programs such as Economic Opportunity Act Programs and Community Work Experience may be utilized on a project basis. The Forest Administrator and Parks and Recreation Administrator will recommend programs that can be utilized on the forest to the Committee for their approval

#### 225.5 TRAINING

The Forester Administrator and Parks and Recreation Administrator will be responsible for their respective staff including scheduling and providing appropriate training to keep staff current with safety requirements, BMP's, silviculture, pesticides, new technologies, and other training appropriate to manage the Vilas County Forest Lands A training record will be retained for each employee identifying the course name, content and date of attendance.

### 230 EQUIPMENT

All equipment and supplies for respective projects will be coordinated by the Forest

Administrator and Parks and Recreation Administrator, subject to Committee approval. The responsible Administrator will be responsible for locating equipment, considering the most economical alternatives of buying, borrowing, renting or construction. The Forest Administrator and the Parks and Recreation Administrator will also be responsible for maintaining an inventory of their respective equipment and supplies, to be updated annually. Any Department employee may purchase equipment and supplies when he/she has prior approval from either Forest Administrator or Parks and Recreation Administrator. Items exceeding \$500.00 must have Committee approval prior to purchasing. Items exceeding \$5,000.00 shall be purchased by competitive bidding unless legally permissible otherwise as per Sec. 59.08, Wis. Stats. The Committee is responsible for approval of all bills before payment. Bills over \$15,000.00 require County Board approval.

Equipment necessary for operations of the forestry and land programs include:

#### Rolling Stock

- 4- 4X4 trucks
- 1 ATV/UTV
- 1 Snowmobiles (wide track for forestry/dual purposes1)
- 1 4X4 tractor with loader, mower deck, disk attachment, spring tooth drag attachment, mower wing (more efficient substitute could be tracked skid steer with various attachments)
- 1 cable skidder with root rake, anchor chain and scarification unit
- 1 heavy duty truck 4X4 with dump box and snowplow (to tow tractor or skid steer)

#### Smaller Equipment

- 6 commercial grade motorized brush saws
- 4 commercial grade chainsaws
- 2 commercial grade power pruning saws
- 32 backpack herbicide sprayer units
- 6 backpack forestry tree marking guns
- 8 hand forestry tree marking guns
- 3 Field Grade GPS Units

- 1 Survey Grade GPS Unit
- Woodworking table saw, miter saw, router, sanders and various small woodworking equipment (for sign making and maintenance)

Equipment necessary for operations of the parks and recreation program include:

#### Rolling Stock

- 3- 4X4 trucks
- 1 UTV including track system for ski trail grooming
- 1 Snowmobile (trail sled for trail inspections)

#### Smaller Equipment

- 4 commercial grade lawnmowers 2
- 4 commercial grade weed eaters3
- 3 commercial grade backpack blowers2
- Roll along high capacity blower1
- Leaf collector trailer vac0
- 6' cross country ski trail groomer with expansion wings1
- 2 small enclosed equipment trailers (ATV and snowmobile)1 enclosed and 1 open
- 1 boat, motor, and trailer
- 2 commercial grade motorized brush saws0
- 2 commercial grade chainsaws3
- 2 commercial grade power pruning saws0
- 1 backpack herbicide sprayer units0
- 2 Field Grade GPS Units1
- Woodworking table saw, miter saw, router, sanders and various small woodworking equipment (for sign making and maintenance) all shared
- Various yard equipment, rakes, shovels, trimmers, pruning shears

## 230.1 FACILITIES

Maintenance of the facilities assigned as responsibility of the Forest Administrator includes the following:

1. Forestry, Recreation and Land Office building located at 2112 N. Railroad Street, Eagle River.
2. Forestry shop building – is attached to the office building. A cold storage garage and adjacent building is used to store vehicles and equipment used in operation of the forestry, recreation and lands program. The garage is also used for construction, maintenance and repair of forestry, recreation and lands equipment and facilities.
3. Roadways identified under the County Forest Road System by the Wisconsin DOT
4. Miscellaneous Gates required for access control
5. Any facility constructed on County forest lands related to management and maintenance of county timber or roads.

Maintenance of the facilities assigned as responsibility of the Parks and Recreation Administrator includes the following:

1. Eagle Lake Park - Located in the Town of Washington, includes change rooms, toilets, table and grills, beach facilities, boat launch, and public pier.
2. Eagle River Fairgrounds - Located in the City of Eagle River, includes toilets, pavilions and various fairground buildings. (leased operation and maintenance)
3. Oldenburg Sports Park - Located in the Town of Cloverland, includes food building, toilets, baseball fields and soccer fields. (leased operation and maintenance)
4. Torch Lake Park and Campground - Located in the Town of Conover, includes , toilets, table and grills, beach facilities, playground equipment and public campground with electrical and water hook-up, showers, dumpstation and bathroom facilities.
5. River Road Equestrian Park and Campground - Located in the Town of

Conover, includes toilet, highlines, table and grills, and public campsites with attached equestrian trail system.

6. Tamarack Springs Park and Campground - Located in the Town of Conover, includes toilet, table and grills, and public campsites with attached OHM trail system.
7. Rummels Road Campsite- Located in the Town of Conover, includes toilet, table and grills, and public campsites with access to Wisconsin River Centennial Water Trail system.
8. Buckatabon Creek Campsite- Located in the Town of Conover, includes toilet, table and grills, and public campsites with access to Wisconsin River Centennial Water Trail system.
9. River Road Park- Located in the Town of Conover, includes toilet, table and grills, and fire ring with access to Wisconsin River Centennial Water Trail system.
10. Dr. Oldfield Memorial Park- Located in the Town of Lincoln, includes toilet, table and grills, with pier and ramp access to Wisconsin River Centennial Water Trail system.
11. Lac Vieux Desert Park- Located in the Town of Phelps, includes toilet, table and grills, access to Wisconsin River Centennial Water Trail system.
12. Hunter Lake Park- Located in the Town of Conover, includes toilet, table and grills, fire ring, playground, horseshoe pit, beach area, and boat launch access to Hunter Lake
13. Snipe Lake Park- Located in the Town of Cloverland, includes, toilet, table and grills, shelter, pier and ramp access to Snipe Lake
14. McLeod Lake Park- Located in the Town of Cloverland, table, fire ring, access to McLeod Lake
15. Snyder Lake Park- Located in the Town of Plum Lake, table, fire ring, access to Snyder Lake
16. Cook's Lake Fishing Pier- Located in the Town of Conover, includes access catwalk and fishing pier
17. Deep Lake Fishing Pier- Located in the Town of Conover, includes picnic

table, firering and lake access via catwalk and fishing pier

18. Lake of the Hills Fishing Pier and Boat Launch- Located in the Town of Conover, includes access catwalk/ADA fishing pier,
19. Mud Minnow lake Fishing Pier- Located in the Town of Cloverland, includes access catwalk/ADA fishing pier with lake access ramp and pier.
20. Rice Lake Fishing Pier- Located in the Town of Cloverland, includes access catwalk and ADA fishing pier
21. Wood Duck Lake Fishing Pier- Located in the Town of Cloverland, includes access catwalk and fishing pier
22. Ewald Lake Fishing Pier- Located in the Town of Cloverland
23. Boot Lake Boat Launch- Located in the Town of Cloverland, includes blacktopped approach with ramp and pier
24. Upper Buckatabon Boat Launch- Located in the Town of Conover, includes blacktopped approach with ramp and pier
25. Muskellunge Lake Boat Launch- Located in the Town of Cloverland, includes blacktopped approach with ramp and ADA pier
26. Pickerel Creek Boat Launch- Located in the Town of Cloverland, includes approach with ramp and pier
27. Eagle River Forest Street Boat Launch- parking area only, landing is owned by City of Eagle River.
28. Decker Lake Hunter/Walking Trail- 5.3 miles of trail which is mowed and maintained for improved wildlife viewing.
29. Deep Lake Hunter/Walking Trail- 6.0 miles of trail which is mowed and maintained for improved wildlife viewing
30. Heart Lake Hunter/Walking Trail- 5.24 miles of trail which is mowed and maintained for improved wildlife viewing.
31. Langley Lake Hunter/Walking Trail- 18.22 miles of trail which is mowed and maintained for improved wildlife viewing.
32. Muskrat Creek Hunter/Walking Trail- 6.61 miles of trail which is mowed and maintained for improved wildlife viewing.



33. Pioneer Creek Hunter/Walking Trail- 8.99 miles of trail which is mowed and maintained for improved wildlife viewing.
34. Ski Hill Hunter/Walking Trail- 6.67 miles of trail which is mowed and maintained for improved wildlife viewing.
35. Snipe-Ewald Lakes Hunter/Walking Trail- 18.78 miles of trail which is mowed and maintained for improved wildlife viewing.
36. Torch Lake Hunter/Walking Trail- 7.08 miles of trail which is mowed and maintained for improved wildlife viewing.
37. White Squaw Lake Hunter/Walking Trail- 9.12 miles of trail which is mowed and maintained for improved wildlife viewing.
38. Mud Minnow Lake Hunter/Walking Trail- 3.16 miles of trail which is mowed and maintained for improved wildlife viewing.
39. Tamarack Springs Off-Highway Motor Cycle Trail- Located in the Town of Conover, 21.8 miles of trail with 3 rider categories, trailhead (contracted operation and maintenance?)
40. Vilas County Shooting Range- Located in the Town of Conover, includes eight shooting benches with backstops with various ranges for rifle and handguns, one clay target area for trap and skeet shooting, one fire ring, and parking. Maintenance and operation of the shooting range is the responsibility of the parks and recreation department.
41. Radio Flyers Park - Located in the Town of Conover, includes small pavilion and benches for plane repair. (leased operation and maintenance)
42. Pioneer Creek Cross-Country Ski/Snowshoe Trail - Located in the Town of Conover, 11+ miles of trails which are signed and groomed as needed throughout the winter maintenance and operation of this trail system is the responsibility of the parks and recreation department. Trailhead, pavilion and restroom is owned, maintained and operated by the Town of Conover.
43. ATV/UTV Trails and Routes- Vilas County has a network of ATV/UTV trails and routes managed by the Landover, St. Germain and Lakeland ATV clubs. These trail systems connect to neighboring systems. Many trails cross

portions of the County forest. Maintenance grants and development grants for these trails are administered through the parks and recreation department. Establishment, operation and maintenance of the trail system is the responsibility of various trail clubs under contract as a group user on County lands.

44. Snowmobile Trails- Vilas County has a network of over 700 miles of groomed snowmobile trails managed by 11 snowmobile clubs. Over 100 miles of trails cross portions of the County forest. Maintenance grants and development grants for these trails are administered through the parks and recreation department. Establishment, operation and maintenance of the trail system is the responsibility of various trail clubs under contract as a group user on County lands.
45. Equestrian Trails -Vilas County has established a network of just under 20 miles of maintained trails. Maintenance of this trail system is possible through Recreational Trails Program grants and assistance from local equestrian groups.